WINTHROP CLUB
CONDOMINIUMS

To insure accuracy of communication and eliminate confusion, all requests for warranty service should be forwarded to Winthrop Club, LLC by completion of this form on-line, faxing it to 312-264-0715, or regular mail (mail to: Winthrop Club LLC, 2708 Grant Street, Evanston, IL 60201.)

Within 3 business days you will be contacted to discuss your request or schedule any required work.

All emergency situations should be reported to onsite building management.

Your cooperation with these procedures will insure the most reliable and timely response to all warranty requests.

Date of request: _____

Unit Number: _____

Name: _____

Home Phone: _____
Work Phone: _____
Cell Phone: _____

Fax Number: _____

E-mail Address: _____

Description of Work Requested:

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

Request Timing: _____